



Association/Board \_\_\_\_\_ to Association/Board \_\_\_\_\_ :  
**Stellar MLS® Listing Transfer Request Form**

This letter serves as request and authorization for Stellar MLS® to transfer the below mentioned listing(s):

_____	_____	_____	_____
MLS#	Address	MLS#	Address
_____	_____	_____	_____
Seller Signature	Seller Signature	Seller Signature	Seller Signature
_____	_____	_____	_____
MLS#	Address	MLS#	Address
_____	_____	_____	_____
Seller Signature	Seller Signature	Seller Signature	Seller Signature
_____	_____	_____	_____
MLS#	Address	MLS#	Address
_____	_____	_____	_____
Seller Signature	Seller Signature	Seller Signature	Seller Signature

By signing this form all parties agree and give permission to Stellar MLS® to transfer said listing(s). We also understand that in accordance with policy, it may take up to 48 business hours from time of receipt to complete this request.

_____	_____
Original Agent Name	Agent ID
_____	_____
Original Listing Office	Office ID
_____	_____
Original Broker Printed Name	Broker Signature
_____	_____
New Agent Name	Agent ID
_____	_____
New Listing Office	Office ID
_____	_____
New Broker Printed Name	Broker Signature

Please note it is not Stellar MLS® policy to transfer listings unless there is a change in the member’s Association/Board. This form needs to be completed with ALL required signatures (Owner, Releasing Broker and Accepting Broker) and returned to your local Realtor® Association/Board or Stellar MLS® directly. The member’s transfer to the new Association/Board and office must be completed in MLS before listings can be transferred.