



INCOME LISTING DATA ENTRY FORM

Indicates Multiple Choice Indicates Single Choice * Indicates Required Field

LISTING INFORMATION

Listing Contract Date*	List Price*	Expiration Date*	Special Sale Provision*	
Listing Type*	Listing Service Type*	Representation	Auction	Government Owned
Exclusive Agency	Exclusive Right to Sell	Full Service	Bank-Owned/REO	Probate Listing
Exclusive Right with Exception	Exclusion/Variable Commission	Limited Service	Short Sale	
			None	

ADDRESS

Street Number*	Street Dir Pre	Street Name*	Street Type	Street Dir Post
Unit Number	No Unit #	City*	State*	Zip*
				Zip + 4
County*		Country*		
GeoLocation		Between US1 & River	No Drive Beach	
		Yes No		
Building Name/Number				Total # of Buildings*

Developments & Subdivisions

Development	Subdivision/Condo Name
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SOUTHWEST

SW Subdv Community Name

SCHOOLS

Elementary School
Middle School
High School

AUCTION

Auction Type	Auction Property Access	Buyer's Premium
Absolute Reserve	Yes No	
Auction Firm/Auction Website		

FINANCIAL INFORMATION

Annual Gross Income	Annual Net Income*	Est Annual Market Income	Annual Expenses
Total Monthly Rent	Total Monthly Expenses	Lease Term	
		>6 Months <12 12 Months	
		24 Months 3 to 5 Years	
		6+ Years	
Terms of Lease			
Gross Lease	Net Lease	Other	Pass Throughs
			Purchase Option
			Renewal Option

Tenant Pays

Association Fees	Electricity	Gas	Parking Fee	Sewer	Trash Collection	Water
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Financial Source

Accountant	Broker	Owner	Tax Return
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POOL

Private Pool*

Yes No

Pool Dimensions

Spa

Yes No

Pool Features

Above Ground	Auto Cleaner	Child Safety Fence	Chlorine Free
Deck	Diving Board	Fiber Optic Lighting	Fiberglass
Gunite/Concrete	Heated	In Ground	Indoor
Infinity	Lap Pool	Lighting	Other
Outside Bath Access	Pool Alarm	Pool Sweep	Salt Water
Screen enclosure	Self Cleaning	Solar Cover	Solar Heat
Solar Power Pump	Tile	Vinyl	

Spa Features

Above Ground
Heated
In Ground
Other
Swim Spa

EXTERIOR INFORMATION

Property Style*

Duplex Five or More Quadruplex Triplex

Prop Attached

Yes No

New Construction*

Property Condition

Yes No Completed Fixer Pre-Construction Under-Construction

Permit Number

Builder Name

Builder License #

Builder Model

Proj. Completion Date

Number Water Meters

Number Electric Meters

Audio Surveillance Notice Y/N

Yes No

Property Description

Corner Unit	Studio/Efficiency	Elevated	End Unit	High Rise
In MH Community	Mid Rise	Modular	Out of MH Community	Penthouse
Stilt Home	Walk-Up			

View

City	Garden	Golf Course	Greenbelt	Mountain(s)
Park	Pool	Tennis Court	Trees/Woods	Water

Lot Features

Coastal Construction Control Line	Conservation Area	Corner Lot	Cul-De-Sac	Drainage Canal
Flag Lot	Flood Insurance Required	Flood Zone	Greenbelt	Highway
Hilly	Historic District	In City Limits	In County	Irregular Lot
Key Lot	Landscaped	Level/Flat	Mountainous	Near Golf Course
Near Marina	Near Public Transit	On Golf Course	Oversized Lot	Pasture/Agriculture
Private	Rolling Slope	Sidewalks	Sloped	Street Brick
Street Dead-End	Street One Way	Street Paved	Street Private	Street Unpaved
Tip Lot	Unincorporated	Zoned For Horses		

Other Structures

Barn(s)	Boathouse	Cabana	Corral(s)	Finished RV Port
Gazebo	Guest House	Kennel/Dog Run	Other	Outdoor Kitchen
Outhouse	Shed(s)	Storage	Tennis Court(s)	Workshop

Exterior Features*

Awning(s)	Balcony	Courtyard	Dog Run	Fenced
French Doors	Garden	Gray Water System	Hurricane Shutters	Irrigation System
Lighting	Other	Outdoor Grill	Outdoor Kitchen	Outdoor Shower
Rain Barrel/Cistern(s)	Rain Gutters	Sauna	Shade Shutter(s)	Sidewalk
Sliding Doors	Sprinkler Metered	Storage	Tennis Court(s)	

Legal Subdivision Name*

Complex/Community Name

Census Tract

Census Block

LOT AND BUILDING INFORMATION

Flood Zone Code*

Flood Zone Date

Flood Zone Panel

Total Acreage*

0 to less than 1/4	1/4 to less than 1/2	1/2 to less than 1	1 to less than 2	2 to less than 5
5 to less than 10	10 to less than 20	20 to less than 50	50 to less than 100	100 to less than 200
200 to less than 500	500+ Acres	Non-Applicable		

Lot Dimensions

Lot Size Square Footage*

Lot Size Acres*

PARCEL

Homestead

Yes No

Other Exemptions

Yes No

CDD*

Yes No

Annual CDD Fee

Future Land Use

Planned Unit Development

Yes No

Land Lease*

Yes No

Total # of Units*

INTERIOR INFORMATION

SqFt Heated*

SqFt Total

Floors in Unit/Home

Multi/Split One
Three or More Two

Fireplace*

Yes No

Fireplace Description

Basement	Circulating
Decorative	Electric
Family Room	Free Standing
Gas	Insert
Living Room	Masonry
Primary Bedroom	Non-Wood Burning
Other Room	Outside
Stone	Ventless
Wood Burning	

SqFt Heated Source*

Appraisal	Builder
Measured	Owner Provided
Public Records	

SqFt Total Source

Appraisal	Builder
Measured	Owner provided
Public Records	

Additional Rooms

Attic	Bonus Room	Breakfast Room Separate	Den/Library/Office	Family room
Florida Room	Formal Dining Room Separate	Formal Living Room Separate	Garage Apartment	Great Room
Inside Utility	Interior In-Law Suite w/No Private Entry	Interior In-Law Suite w/Private Entry	Loft	Media room
Storage Rooms				

Appliances Included

Bar Fridge	Built-In Oven	Convection Oven	Cooktop	Dishwasher
Disposal	Dryer	Electric Water Heater	Exhaust Fan	Freezer
Gas Water Heater	Ice Maker	Indoor Grill	Kitchen Reverse Osmosis System	Microwave
None	Other	Range	Range Hood	Refrigerator
Solar Hot Water	Solar Hot Water Owned	Solar Hot Water Rented	Tankless Water Heater	Touchless Faucet
Trash Compactor	Washer	Water Filtration System	Water Purifier	Water Softener
Whole House R.O. System	Wine Refrigerator			

Interior Features*

Accessibility Features	Attic Fan	Attic Ventilator	Built-In Features	Cathedral Ceiling(s)
Ceiling Fan(s)	Central Vacuum	Chair Rail	Coffered Ceiling(s)	Crown Molding
Dry Bar	Dumbwaiter	Eating Space in Kitchen	Elevator	High Ceiling(s)
In Wall Pest System	Kitchen/Family Room Combo	L Dining	Living Room/Dining Room Combo	None
Open Floorplan	Other	Pest Guard System	Primary Bedroom Main Floor	Primary Bedroom Upstairs
Sauna	Skylight(s)	Smart Home	Solid Surface Counters	Solid Wood Cabinets
Split Bedroom	Stone Counters	Thermostat	Thermostat Attic Fan	Tray Ceiling(s)
Vaulted Ceiling(s)	Walk-In Closet(s)	Wet Bar	Window Treatments	

Laundry Features*

Common Area	Corridor Access	Electric Dryer Hookup	Gas Dryer Hookup	Inside
In Garage	In Kitchen	Laundry Chute	Laundry Closet	Laundry Room
None	Other	Outside	Upper Floor	Washer Hookup

Furnishings

Furnished	Optional	Partial	Turnkey	Unfurnished
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Accessibility Features

Accessible Approach	Accessible Bedroom	Accessible Living Area	Accessible Closets	Accessible Common Room
Accessible Doors	Accessible Elec. and Envir.Controls	Accessible Elevator Installed	Accessible Entrance	Accessible for Hearing-Impairment
Accessible Full Bath	Accessible Guest Bathroom	Accessible Hallway(s)	Accessible Kitchen	Accessible Kitchen Appliances
Accessible Stairway	Accessible Washer/Dryer	Ceiling Track for Lift Chair	Central Living Area	Customized Wheelchair Accessible
Enhanced Accessible	Exterior Wheelchair Lift	Grip-Accessible Features	Stair Lift	

Window Features

Double Pane Windows	Display Windows	Tinted Windows	Impact Glass/Storm Windows	Aluminum Frames	Wood Frames
Blinds	Drapes	ENERGY STAR Qualified Windows		Insulated Windows	Low Emissivity Windows
Rods	Shades	Shutters	Solar Screens	Thermal Windows	Window Treatments

Floor Covering

Bamboo	Brick/Stone	Carpet	Ceramic Tile	Concrete
Cork	Engineered Hardwood	Epoxy	Forestry Stewardship Certified	Granite
Laminate	Linoleum	Luxury Vinyl	Marble	Other
Parquet	Porcelain Tile	Quarry Tile	Reclaimed Wood	Recycled/Composite Flooring
Slate	Terrazzo	Tile	Travertine	Vinyl
Wood				

Security Features

Closed Circuit Camera(s)	Fire Alarm	Fire Sprinkler System	Gated Community	Key Card Entry
Medical Alarm	Security Fencing/Lighting/Alarms	Secured Garage/Parking	Security Gate	Security Lights
Security System	Security System Leased	Security System Owned	Smoke Detector(s)	Touchless Entry

Individually Metered

Cable	Electric	Gas	Internet	Sewer
Trash	Water			

Utilities*

BB/HS Internet Available	Cable Available	Cable Connected	Electricity Available	Electricity Connected
Emergency Power	Fiber Optics	Fire Hydrant	Mini Sewer	Natural Gas Available
Natural Gas Connected	Other	Phone Available	Private	Propane
Public	Sewer Available	Sewer Connected	Sewer Nearby	Solar
Sprinkler Meter	Sprinkler Recycled	Sprinkler Well	Street Lights	Telephone Nearby
Underground Utilities	Water - Multiple Meters	Water Available	Water Connected	Water Nearby

Sewer*

Aerobic Septic	None	Other	Private Sewer	Public Sewer
Septic Needed	Septic Tank	PEP-Holding Tank		

Water*

Canal/Lake for Irrigation	Private	Public	See Remarks	Well
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Heating and Fuel*

Baseboard	Central	Electric	Exhaust Fans	Gas
Heat Pump	Heat Recovery Unit	Natural Gas	None	Oil
Other	Partial	Propane	Radiant Ceiling	Reverse Cycle
Solar	Space Heater	Wall Furnace	Wall/Window Unit(s)	Zoned

Air Conditioning*

Central Air	Humidity Control	Mini-Split Unit(s)	None	Other
Wall/Window Unit(s)	Zoned			

UNITS

Choices for **Units** are:

Apartments	Efficiency	1 Bedroom	2 Bedroom	3 Bedroom	
4 Bedroom Or More	Loft	Manager's Unit	Penthouse	Studio	Multi-Level

Unit Type Description*	# of Units	Unit Type Beds Total	Unit Type Baths Total	# Occupied	Expected Rent	SqFt Heated	Garage Spaces	Garage Att.

WATER INFORMATION

Water Access*

Yes No

Water Access

Bay/Harbor	Bayou	Beach - Access Deeded	Beach	Brackish Water
Canal - Brackish	Canal - Freshwater	Canal - Saltwater	Creek	Freshwater Canal w/ Lift to Saltwater Canal
Gulf/Ocean	Gulf/Ocean to Bay	Intracoastal Waterway	Lagoon/Estuary	Lake
Lake - Chain of Lakes	Limited Access	Marina	Pond	River

Water View*

Yes No

Water View

Bay/Harbor - Full	Bay/Harbor - Partial	Bayou	Beach	Canal
Creek	Gulf/Ocean - Full	Gulf/Ocean - Partial	Gulf/Ocean to Bay	Intracoastal Waterway
Lagoon/Estuary	Lake	Lake - Chain of Lakes	Marina	Pond
River				

Water Extras*

Yes No

Water Extras

Assigned Boat Slip	Boat Port	Boat Ramp - Private	Boathouse	Boats - None Allowed
Bridges - Fixed	Bridges-No Fixed Bridges	Davits	Fishing Pier	Lift
Lift - Covered	Lock	Minimum Wake Zone	No Wake Zone	Powerboats-None Allowed
Private Lake Dues Req	Seawall - Concrete	Seawall - Other	Skiing Allowed	Riprap
Sailboat Water				

Water Frontage*

Yes No

Water Frontage

Bay/Harbor	Footage	Bayou	Footage
Beach	Footage	Brackish Water	Footage
Canal - Brackish	Footage	Canal - Freshwater	Footage
Canal Front	Footage	Canal - Saltwater	Footage
Creek	Footage	Freshwater Canal w/ Lift to Saltwater Canal	Footage
Gulf/Ocean	Footage	Gulf/Ocean to Bay	Footage
Intracoastal Waterway	Footage	Lagoon/Estuary	Footage
Lake	Footage	Lake - Chain of Lakes	Footage
Marina	Footage	Pond	Footage
Riparian Rights	Footage	River	Footage

Water Name(s)

Additional Water Information

DOCK INFORMATION

Dock Y/N

Yes No

Dock Description

2 Point Moorage	3 Point Moorage	4 Point Moorage	CATV	Clubhouse
Dock - Composite	Dock - Concrete	Dock - Covered	Dock - Open	Dock - Slip 1st Come
Dock - Slip Deeded Off-Site	Dock - Slip Deeded On-Site	Dock - Wood	Dock w/Electric	Dock w/o Electric
Dock w/o Water Supply	Dock w/Water Supply	Dry Dock	Fish Cleaning Station	Floating Dock
Harbormaster	Internet	Lift	None	Other
Restroom/Shower	Wet Dock			

Dock Lift Capacity Dock Year Built Dock Dimensions Dock Maintenance Fee Dock Maint. Fee Frequency
 Annual Monthly
 N/A Quarterly

GREEN INFORMATION

Choices for Green Building Verification Type are below.

Certified Passive Home	EarthCraft House	ENERGY STAR Certified Homes	EnerPHit
EPA Indoor Air Quality Plus	FGBC Green Certified Building	FGBC Green Certified Home	FGBC Remodel
Florida Certified Yard	Florida Friendly Landscape	Florida Friendly Yard Recognition	Florida Green Lodging
Florida Water Star	FORTIFIED for Safer Living	Geothermal HVAC	HERS Index Score
Home Performance with ENERGY STAR	Home Energy Upgrade Certificate of Energy Efficiency Improvements	Home Energy Upgrade Certificate of Energy Efficiency Performance	Home Energy Score
LEED Certified Building	LEED For Homes	LEED Neighborhood Development	Living Building Challenge
NAHB Certification	NGBS New Construction	NGBS Small Projects Remodel	NGBS Whole-Home Remodel
Other - Specify in Remarks	Pearl Certification	PHIUS+	WaterSense
Zero Energy Ready Home			

Choices for Green Verification Source are below

Administrator	Assessor	Builder	Contractor or Installer	Other - See Remarks
Owner	Program Sponsor	Program Verifier	Public Records	

Choices for Green Verification Status are below

Complete	In Process
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Building Verification Type	Status	Year	Version	Body	Metric	Rating	Source	URL

Green Sustainability

Conserving Methods Renewable Materials	Onsite Recycling Center Salvaged Materials	Recyclable Materials	Recycled Materials	Regionally-Sourced Materials
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Green Energy Generation

Hydro Power	Solar	Wind
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Solar Panel Ownership

Leased/Assumable	Leased/Non-Assumable	Owned
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Green Energy Features

Appliances	Construction	Doors	Energy Monitoring System	Exposure/Shade
HVAC	Incentives	Insulation	Lighting	Pool
Roof	Thermostat	Water Heater	Windows	

Green Water Features

Drip Irrigation	Efficient Hot Water Distribution	Gray Water System	Green Infrastructure
Irrig. System-Drip/Microheads	Irrig. System-Rainwater from Ponds	Irrig. System-Reclaimed Water	Low-Flow Fixtures
Water-Smart Landscaping	Water Recycling	Whole House Water Purification	

Green Landscaping

Fl. Friendly/Native Landscape	Non-Toxic Fertilizer/Pesticides	Rain Water Harvesting	Veg. (Productive) Garden	Xeriscape
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Disaster Mitigation

Above Flood Plain	Fire Resistant Exterior	Fire/Smoke Detection Integration	Hurricane Insur. Deduction Qual.
Hurricane Shutters / Windows	Lightning Protection System	Safe Room	

Indoor Air Quality

Air Filters MERV 10+	Containment Control	HVAC Cartridge/Media Filter	HVAC Filter MERV 8+
HVAC UV/Elec. Filtration	Integrated Pest Management	Janitor Closet Neg Pressurized	Moisture Control
No Smoking - Interior Bldg	No/Low VOC Cabinets/Counters	No/Low VOC Flooring	No/Low VOC Paint/Finish
Non-Toxic Pest Control	Sealed Combustion	Ventilation	Whole House Vacuum System

OWNER

Owner Name	Owner Phone	Ownership* Co-op Condo Fee Simple
Tenant Name	Tenant Phone	

ASSOCIATION INFORMATION

HOA/Comm Assn YN*	HOA Fee Requirement	HOA Fee	HOA Payment Schedule
Yes No	None Optional Required		Annually Monthly Quarterly Semi-Annually
Condo Fee		Condo Fee Schedule	
		Annual Monthly Quarterly Semi Annual Quarterly	

Realtor Information

3rd Party Approval Req	Applications in Process	As-Is	Assoc Approval Required	Brochure Available
CDD Addendum Required	Confidentiality Letter Req	Contract for Deed	Corp Owned Relo	Currently Leased
Docs Available	Engineering Report	Environ. Report Available	Fannie Mae Approved Pilot	Fannie Mae Secured
Floodway	Floor Plan Available	Foreign Seller	In-Foreclosure	Lease Restrictions
Leasing Not Allowed	List Agent is Owner	List Agent is Related to Owner	Mtge - Owner Will Hold	No Sign
Other	Owner Motivated	Owner Will Assist w/Closing Costs	Owner Will Consider Exchange	Owner Will Consider Financing
Phase I Environ. Report	Phase II Environ. Report	Potential for Zoning Change	Pre-Foreclosure	Remediation Accomplished
Remediation in Progress	Right of First Refusal	Scrub Jay - Check w/County	See Attachments	Seller May Build
Seller Must Build	Septic/Sewer Addm Req	Short Term Rental Allowed	Sign	Special Assessments
Subject to Approval	Subject to Zoning	Survey Available	Termite Bond/Warranty	Will Sell 1 Lot
Will Subdivide	Zoning Grandfathered In			

Realtor Information Confidential

Bldr Home - Register Prosp	Bonus to Selling Office	Copy of Lease Available	Go to Site	In-Foreclosure
Pre-Foreclosure				

Disclosures

Condo Disclosure Available	Environmental Disclosure	HOA/PUD/Condo Disclosure	Land Sales Disclosure	Lead paint
None	Other	PACE Loan Disclosure	Seller Property Disclosure	Sinkhole Disclosures
Superfund				

Possession

Negotiable	Close of Escrow
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AGENT/OFFICE

List Agent ID*	Agent Name and Information*	Office Name and Information*
List Agent 2 ID	Agent Name and Information	Office Name and Information
Team Name	Interoffice Info	

SELLER'S PREFERRED CLOSING AGENT

Closing Agent Name	Closing Company Name			
Email	Phone	Fax		
Street Number	Street Name	City	State	Zip

COMPENSATION

Single Agent Comp*	Non Rep Comp*	Trans Broker Comp*
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COMPENSATION

Bonus	Bonus Amount	Bonus Expiration Date	Dual/Variable Compensation*
Yes No			Yes No

SHOWING INFORMATION

Call Center Phone Number	ShowingTime Secure Remarks
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Occupant Type

Owner Tenant Vacant

Showing Instructions*

24 Hour Notice	Appointment Only	Call Agent 2	Call Before Showing	Call Listing Agent
Call Listing Office	Call Manager	Call Owner	Call Tenant	Contact Call Center
Dangerous Farm Animals on Site	Do Not Contact Tenants	Farm Animals on Site	Gate Code Required	Gate Key in Listing Office
Gate Key in Lock Box	Go Direct	Guard Dog	Key In Office	Key/Agent
Listing Agent Must Accompany	Lock Box Coded	Lock Box Electronic	Lock Box Elec.-CBS Code Required	Lock Box No Call
Locked Gate	No Call Box	Other	See Remarks	Use ShowingTime Button

Showing Considerations*

Combination Lock Box	Day Sleeper	Electricity Not On	Inconsistent Cell Service	Lockbox
Minimal or no Ext. Lighting	Minimal or no Int. Lighting	No AC	No Heat	No Lockbox
No Sign	Pet(s) on Premises	Remote/Limited Visibility	Security System	See Remarks
To Be Built	Under Construction			

LISTING DISTRIBUTION

Internet*		IDX/VOW Display Comments*		IDX/VOW AVM*		Third Party*		Show Prop Address on Internet*	
Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

Distribute To

Homes.com	Homesnap	International MLS	Realtor.com	Skyslope Offers
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MARKETING LINKS AND INFORMATION

Create Free Automatic Virtual Tour*	Virtual Tour Link 1	Web Link 1
Yes No		
Virtually Staged Listing Photos	Virtual Tour Link 2	Web Link 2

Public Remarks*

Realtor Only Remarks

Driving Directions*

The owner has reviewed the foregoing information contained in this Data Entry Form and acknowledges the information to be true and correct to the best knowledge of the owner. The owner agrees to indemnify and hold harmless the My Florida Regional MLS DBA Stellar MLS (Stellar MLS), the Originating Board, and their employees, the Listing Broker and licensees, the Selling Broker and licensees, and all other cooperating Brokers and licensees against any and all claims or liability (including attorney fees) arising from any breach of warranty by Owner or from any incorrect information supplied by the Owner or from any facts concerning the Property which was known or reasonably should have been known to Owner but not disclosed by Owner. At the request of the Listing Broker, unless otherwise properly indicated on this Data Entry Report form, Stellar MLS will electronically transmit information about the Owner's property to Internet web sites to aid in the marketing of the Property for sale. Stellar MLS shall retain and make available all such data and photographs to all its participants for an indefinite period. Stellar MLS assumes no responsibility or liability to Owner for errors or omissions on this Data Entry Form or in the Stellar MLS computer system. The Owner hereby authorizes Listing Broker to file this Data Entry report form with the Stellar MLS and the Owner will provide timely notice of all status changes.

Owner Signature* _____ **Date*** _____

Owner Signature* _____ **Date*** _____

Broker Signature* _____ **Date*** _____